

University Autism Program Request for Proposal Questions – 2016
Finalized 8/10/15

Funding Scope

Question: Will there be another RFP next year or will this be the only one for three years?

Answer: The awards will be for three years contingent on performance and funding. If there is a change in funding or priorities, MDHHS reserves the right to review and amend the process for granting awards.

Question: Does the award range of \$250,000 to \$1,000,000 include both direct and indirect costs?

Answer: Yes, both indirect and direct costs are included in the total award.

Question: What is the maximum allowable indirect rate on this contract?

Answer: If indirect costs are included in the proposal, the maximum allowable indirect rate is 10 percent of the total requested budget.

Match

Question: Can third party reimbursement be utilized as match?

Answer: No. Billable hours cannot be utilized as match.

Question: Why are two indirect rates requested on the budget work sheets?

Answer: There is an indirect rate for administrative costs and contractual costs. The total allowable indirect for both administrative and contractual cost is 10 percent of the total requested budget. If indirect is included in the budget, details must be provided in the budget narrative.

Question: Can a portion of our federally approved indirect rate be used as match if it is not included in the budget proposal?

Answer: If the federally approved indirect rate for a university is 30 percent and the university includes 10 percent in the budget proposal, the remaining 20 percent can be used as match. The match, direct or indirect, must be an essential item to implementing the proposed metric and detailed in the budget narrative.

Letter of Intent

Question: Is the letter of intent required?

Answer: Yes.

Proposal Content and Review Criteria

Question: Do you expect three year plans with the proposal?

Answer: Yes, this RFP does require the applicant to provide narrative and work plan for a three year period.

Question: Would it be possible to include evaluation for the implementation of a target metric?

Answer: The proposal can include evaluation of the implementation of a target metric; however the focus of the funding is to support the greatest impact of the metrics.

Question: Can the budget include hourly paid staff to assist with evaluation?

Answer: Yes, the budget can include hourly staff to assist with evaluation.

Question: Would it be possible to include job training in the proposal and budget?

Answer: The job training included in a proposal must meet the metric of increasing the number of people with ASD ages 16 years and older who obtain paid employment.